

**JEFFERSON COUNTY BOARD MINUTES
MONDAY, AUGUST 8, 2016, 7:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll, all members being present except Supervisors Zastrow, Poulson and Foelker who gave prior notice of their inability to attend. Supervisors Tietz and Smith were also absent.

District 1..... Richard C. Jones	District 2 Mike Kelly
District 3..... Greg David	District 4 Augie Tietz
District 5... James B. Braughler	District 6 Ron Buchanan
District 7..... Dwayne C. Morris	District 8 Michael Wineke
District 9..... Amy Rinard	District 10 Lloyd Zastrow
District 11..... Donald Reese	District 12 Peter A. Hartz
District 13..... Ed Morse	District 14 Kirk Lund
District 15..... Steven J. Nass	District 16 Laura Payne
District 17..... Russell Kutz	District 18 Jennifer Hanneman
District 19..... Jim Schroeder	District 20 Jim Mode
District 21..... John C. Kannard	District 22 Blane Poulson
District 23..... George Jaeckel	District 24 Vacant
District 25..... Matthew Foelker	District 26 Gregg Patrick
District 27..... Glen D. Borland	District 28 Dick Schultz
District 29..... Timothy Smith	District 30 Gary Kutz

Corporation Counsel Ward certified compliance with the Open Meetings Law.

The Board proceeded with the revised agenda as printed. The UW Extension Education Committee resolution on supporting and authorizing Jefferson County to host 2019 Farm Technology Days will be on the September agenda.

Schroeder led the Pledge of Allegiance. A moment of silence was observed.

Rinard, Chair of the Administration & Rules Committee, moved that the minutes of the July 12, 2016, meeting be approved as presented. Seconded and carried.

Public Comment (agenda items). None.

Communications.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
AUGUST 1, 2016**

Available Cash on Hand	
July 1, 2016	\$ (55,811.14)
July Receipts	<u>14,092,656.33</u>
Total Cash	\$ 14,036,845.19
Disbursements	
General - July 2016	\$ 9,130,254.23
Payroll - July 2016	<u>1,356,592.67</u>
Total Disbursements	<u>10,486,846.90</u>

Total Available Cash		\$ 3,549,998.29
Cash on Hand (in banks)	\$ 3,953,879.91	
August 1, 2016		
Less Outstanding Checks	<u>403,881.62</u>	
Total Available Cash		\$ 3,549,998.29
Local Govt. Invest. Pool - General		\$ 31,984,380.01
DANA Investments		28,502,545.72
Local Government Investment Pool – Clerk of Courts		26,057.54
Local Government Investment Pool – Farmland Preservation		228,584.94
Local Government Investment Pool – Parks/Liddle		81,819.24
Local Government Investment Pool – Highway Bond		<u>1,873,345.32</u>
		\$ 62,696,732.77

2016 Interest – Super N.O.W. Account	\$	840.18
2016 Interest – L.G.I.P. – General Funds		33,598.13
2016 Interest – DANA Investments		252,677.34
2016 Interest – L.G.I.P. – Parks/Carol Liddle Fund		191.47
2016 Interest – L.G.I.P. – Farmland Preservation		534.91
2016 Interest – L.G.I.P. – Clerk of Courts		75.88
2016 Interest – L.G.I.P. – Highway Bond		<u>4,383.82</u>
Total 2016 Interest	\$	292,301.73

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Frank presented the following communications:

1. Letter received August 1, 2016, by Sheriff Paul Milbrath from Mark Klubertanz tendering his resignation as District 24 County Board Supervisor.

2. Note from Corporation Counsel Ward informing the Board that Jefferson County was served with a Notice of Claim on August 1, 2016, on behalf of Daniel Frederickson alleging the loss of Mr. Frederickson's vehicle caused by the Jefferson County Sheriff's Department. The Sheriff's Department took possession of Mr. Frederickson's vehicle following an accident with a bicycle on May 28, 2016. The Sheriff's Department is retaining Mr. Frederickson's vehicle until after the results of his blood test have been returned. The claim was forwarded to the County's insurance company.

3. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on August 18, 2016, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson.

4. Email from County Board Chair Schroeder on August 3, 2016, for the temporary appointment of John Kannard to UW Extension Education Committee and temporary appointment of Jim Schroeder to Wisconsin County Utility Tax Association.

The notice and communications were received and placed on file.

Tietz present.

Highway Commissioner Bill Kern, Parks Director Joe Nehmer and Fair Park Director David Diestler presented their department's annual report. The annual reports were received and placed on file pursuant to Board Rule 3.03(12).

Reese, Chair of the Highway Committee, introduced Ordinance No. 2016-07.

Executive Summary

The Jefferson County Highway Department received a request from the Johnson Creek School District to lower the speed limit on County Highway B at the location of the new Johnson Creek Middle and High School. Speeds will be reduced to 45 miles per hour where the current speed is 55 miles per hour and be reduced to 35 miles per hour where the current speed is 45 miles per hour. After reviewing the request, the Highway Committee approved the following speed zone changes for County Highway B.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 4 of the County Traffic Ordinance (Speed Zones on County Trunk Highways) is amended to include the following:

**COUNTY TRUNK HIGHWAY "B", TOWN OF AZTALAN,
JEFFERSON COUNTY**

Forty-five miles per hour for all vehicles from a point 2,600 feet west of the Johnson Creek Village Limits to a point 1,120 feet west of the Johnson Creek Village Limits.

Thirty-five miles per hour for all vehicles from a point 1,120 feet west of the Johnson Creek Village Limits to the Johnson Creek Village Limits.

Section 2. This ordinance shall be effective upon passage, publication and erection of official signs.

Fiscal Note: Funds for the additional sign installation will come from the Highway Department General Maintenance Account No. 53311.

Reese moved that Ordinance No. 2016-07 be adopted. Seconded and carried.

Braugher, Chair of the Human Resources Committee, introduced Resolution No. 2016-39.

Executive Summary

Jefferson County operates eight Senior Dining Sites, offering congregate dining and home delivered meal options. Congregate meals are available to individuals age 60 or older, regardless of income and home-delivered meals are available to any person age 60 or older who is homebound and has an assessed need. These meals provide a minimum of one-third of the daily nutritional needs for an older adult and follow the most updated Dietary Guidelines for Americans. In addition, special diets may be provided upon medical recommendation. According to the Wisconsin Aging Network, "the purpose of the Senior Dining Program is to provide nutrition services that assist older individuals to live independently,

by promoting better health through improved nutrition and reduced social isolation through programs coordinated with nutrition related services.”

The Senior Dining Program is funded with federal Older Americans Act dollars, United States Department of Agriculture funds, state tax dollars and county tax dollars. The program also relies heavily on voluntary contributions. Therefore, no fee is charged, but all individuals are encouraged to donate toward the meal.

After 37 years of service to Jefferson County, the current Nutrition Program Coordinator will be retiring on October 7, 2016. In addition, new federal guidelines mandate stricter requirements for senior dining sites, necessitating the need for a supervisor to manage the County’s Nutrition Program. Therefore, the Human Services Director is requesting to eliminate the full-time Nutrition Program Coordinator position, upon the incumbent’s retirement, and create a full-time Nutrition Program Supervisor position. On July 19, 2016, the Human Resources Committee met to discuss the request of the Human Services Director. In consideration of the changes in regulations and the forthcoming vacancy, the Human Resources Committee concurs and is recommending eliminating the full-time Nutrition Program Coordinator position and creating a full-time Nutrition Program Supervisor to oversee the Nutrition Site Managers, the volunteers and the overall Nutrition Program.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, Human Services provides an invaluable service to older adults of Jefferson County by providing nutritious meals that allows our elderly to live independently and remain healthier, both physically and socially, and

WHEREAS, new federal guidelines under the Older Americans Act have mandated additional responsibilities for Senior Dining Sites that require a higher-level of monitoring and accountability, and

WHEREAS, the Human Services Director is requesting, and the Human Resources Committee is recommending, the elimination of one full-time Nutrition Program Coordinator position (upon the incumbent’s retirement) and the creation of one full-time Nutrition Program Supervisor position to fulfill the requirements of new Nutrition Program federal guidelines.

NOW, THEREFORE, BE IT RESOLVED that the creation of one full-time Nutrition Program Supervisor position and the elimination of one full-time Nutrition Program Coordinator position at Human Services is authorized effective October 8, 2016, and the 2016 County Budget setting forth position allocations in the Human Services Department is hereby amended.

Fiscal Note: The eliminated Nutrition Program Coordinator position is fully funded in the 2016 budget. Upon retirement of the incumbent, \$15,500 in wages and \$8,800 will not have been expended. These amounts are sufficient to cover the \$10,900 in wages and \$4,700 in fringe benefits for the remainder of 2016 for

the newly created Nutrition Program Supervisor position. Therefore, there is no fiscal impact. The Nutrition Program Coordinator position has an hourly wage of \$17.36-\$22.32. This range overlaps with the new Nutrition Program Supervisor position that has an hourly wage of \$20.90 - \$26.88. As a budget amendment, 20 affirmative votes are required for passage.

Braugler moved for the adoption of Resolution No. 2016-39. Seconded and carried: Ayes 25 (Jones, Kelly, David, Tietz, Braugler, Buchanan, Buchanan, Morris, Wineke, Rinard, Reese, Hartz, Morse, Lund, Nass, Payne, R. Kutz, Hanneman, Schroeder, Mode, Kannard, Jaeckel, Patrick, Borland, Schultz, G. Kutz), Noes 0, Absent 4 (Zastrow, Poulson, Foelker, Smith), Vacant 1 (District 24).

David, Chair of the Infrastructure Committee, introduced Resolution No. 2016-40.

Executive Summary

A Request for Proposals was published soliciting bids to replace the original Courthouse boilers installed in 1964 with high-efficiency boilers and pumps to reduce energy costs. The Infrastructure Committee reviewed the proposals at its August 8, 2016, meeting and determined that H & H Industries, Madison, Wisconsin, is the lowest responsible bidder for the project. The Infrastructure Committee recommends that H & H Industries be awarded the contract for boiler replacement at the Courthouse.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, bids were solicited to remove the old boiler system and install a new boiler system at the Courthouse, and

WHEREAS, the following bids were received:

H & H Industries \$147,000

Madison, Wisconsin

Johnson Controls \$150,860

Madison, Wisconsin

WHEREAS the Infrastructure Committee has reviewed the bids and determined that H & H Industries is the lowest responsible bidder for the project, and

WHEREAS, the Infrastructure Committee recommends accepting the bid of H & H Industries in the amount of \$147,000.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a professional service contract with H & H Industries, Madison, Wisconsin, in the amount of \$147,000 for removal of the old boiler system and installation of a new boiler system at the Courthouse.

Fiscal Note: Adequate funds for this project are in the 2016 Central Services Budget.

David moved for the adoption of Resolution No. 2016-40. Seconded and carried: Ayes 24 (Jones, Kelly, David, Tietz, Braugler, Buchanan, Morris, Wineke, Rinard, Reese, Hartz, Morse, Lund, Nass, Payne, R. Kutz, Schroeder, Mode, Kannard, Jaeckel, Patrick, Borland, Schultz, G. Kutz), Noes 0, Abstain 1 (Hanneman),

Absent 4 (Zastrow, Poulson, Foelker, Smith), Vacant 1 (District 24).

Nass, Chair of the Planning & Zoning Committee, introduced the following report:

**REPORT TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered a petition to amend the official zoning map of Jefferson County, filed for public hearing held on July 21, 2016, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wish of the town board and persons in the areas affected, hereby makes the following recommendation:

**APPROVAL OF PETITION R3909A-16
DATED THIS TWENTY-FIFTH DAY OF JULY 2016**

Donald Reese, Secretary

**THE PRIOR MONTH'S AMENDMENTS R3890A-16,
R3891A-16, R3892A-16, R3893A-16, R3894A-16, R3895A-16,
R3896A-16, R3897A-16, R3898A-16, R3899A-16, R3900A-16,
R3901A-16, R3902A-16, R3903A-16, R3904A-16, R3905A-16,
R3906A-16, R3907A-16 and R3908A-16 ARE EFFECTIVE
UPON PASSAGE BY COUNTY BOARD,
SUBJECT TO WIS. STATS. 59.69(5).**

Nass moved that the report be adopted. Seconded and carried.

Nass introduced Ordinance No. 2016-08.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R3909A-16 was referred to the Jefferson County Planning and Zoning Committee for public hearing on July 21, 2016, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,
AGRICULTURAL/RURAL RESIDENTIAL**

Create a 2.2-acre lot around the existing home at N9006 Branch Road, and a 1.3-acre vacant lot adjacent to it. The site is part of PIN 012-0816-1231-001 (5 acres) in the Town of Ixonia. This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test for the vacant lot, and approval and recording of a final certified survey map. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. R3909A-16 – Stephen Peirick & Mary Burr-Peirick

Nass moved that Ordinance No. 2016-08 be adopted as printed. Seconded and carried with Kannard abstaining for possible conflict of interest.

Wehmeier read the following appointment (via video):

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18(2) (b) of the Wisconsin Statutes, I do hereby appoint Victoria (Vicki) Pratt to serve as Glacial Heritage Development Partnership Chief Executive Officer/Jefferson County Economic Development Consortium Executive Director. I respectfully request confirmation of this appointment.

Buchanan moved that the appointment be confirmed. Seconded and carried.

Public Comment (general). None.

Supplemental information presented at the August 8, 2016, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncountymi.gov.

There being no further business, Buchanan moved that the Board adjourn. Seconded and carried at 8:10 p.m.